**Date:**

**REQUEST FOR QUOTATION (RFQ): NO.**

**FOR SUPPLY AND DELIVERY OF FUEL** **TO MAKHZOUMI FOUNDATION CLOSING DATE AND TIME:**

The Makhzoumi foundation invites qualified suppliers, to make firm offers for supply and delivery

Of Fuel (hereinafter referred to as the “Goods”).

Note: this document is not constructed in any way as an offer to contract with your firm.

**A-SCOPE OF REQUIREMENTS:**

The following form integral part of this request for quotation:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **#** | **ITEM DESCRIPTION** | **UOP** | **QTY** | **Price** | **REMARKS** |
|  |
| 1 | MAS PEN HOLDER | PC | 100 |  |  |  |
| 2 | RUBAN FINE | PC | 100 |  |  |  |
| 3 | RUBAN LARGE | PC | 100 |  |  |  |
| 4 | BALLONS | PC | 150 |  |  |  |
| 5 | BALLONS PUMP | PC | 50 |  |  |  |
| 6 | GLOVES DOCTOR | PC | 100 |  |  |  |
| 7 | CARTON PLATE | PC | 500 |  |  |  |
| 8 | PLASTIC SPOON | BAG | 300 |  |  |  |
| 9 | EMOTIONAL FACE | PC | 100 |  |  |  |
| 10 | FEATHER CLOLORED | PC | 200 |  |  |  |
| 11 | MAPPED SCISORS LARGE | PC | 100 |  |  |  |
| 12 | PENREX SCISORS | PC | 100 |  |  |  |
| 13 | CARTON CUPS SMALL | BAG | 200 |  |  |  |
| 14 | CARTON CUPS LARGE | BAG | 200 |  |  |  |
| 15 | PLASTIC CUP WHITE | BAG | 200 |  |  |  |
| 16 | MASK BIG | BAG | 100 |  |  |  |
| 17 | MASK SMALL | BAG | 100 |  |  |  |
| 18 | TALENS BRUSHES FOR WATER | PKT | 100 |  |  |  |
| 19 | TALENS BRUSHES FOR ACRYLIC | PKT | 100 |  |  |  |
| 20 | WOOL | PC | 100 |  |  |  |
| 21 | UNI ELECTRIC SHARPNER | PC | 10 |  |  |  |
| 22 | 3M SCOTCH 5CM TRANSPARENT | PC | 100 |  |  |  |
| 23 | TESA MASKING TAPE 2 CM | PC | 200 |  |  |  |
| 24 | 3M SCOTCH DOUBLE SIDE | PC | 200 |  |  |  |
| 25 | CREPON | PC | 100 |  |  |  |
| 26 | CREPON FLEURISTE | PC | 100 |  |  |  |
| 27 | FOAM SFAPE 30 EACH | PKT | 100 |  |  |  |
| 28 | WOOD PINSE COLORED | PKT | 100 |  |  |  |
| 29 | WOOD PERLE COLORED POTE | PKT | 100 |  |  |  |
| 30 | HEYDA RAFIA | PC | 100 |  |  |  |
| 31 | SUPERTITE PAINTING KNIFE | PC | 50 |  |  |  |
| 32 | DELICAO ONDULATED CARTON 10 | PC | 75 |  |  |  |
| 33 | SAKURA 12 GIANT CRAYON | PC | 50 |  |  |  |
| 34 | HEYDA CURE PIPE BIG | PC | 100 |  |  |  |
| 35 | HYDA CURE PIPE STRASS | PC | 100 |  |  |  |
| 36 | GLUE TUBE UHU ALL PURPOSE 33ML | PC | 400 |  |  |  |
| 37 | BACKBAGS | PC | 20 |  |  |  |
| 38 | WHITE GLUE | PC | 100 |  |  |  |
| 39 | FOAM 50\*70 | PC | 200 |  |  |  |
| 40 | FOAM 50\*70 STRASS | PC | 200 |  |  |  |
| 41 | CANSSON CARTON 50\*70 | PC | 100 |  |  |  |
| 42 | COTON WHITE JONSSON | PKT | 100 |  |  |  |
| 43 | WOOD STICK ICE CREAM | PKT | 300 |  |  |  |
| 44 | COTON COLORED JONSSON | PKT | 100 |  |  |  |
| 45 | WOOD STICK DOCTOR | PKT | 300 |  |  |  |
| 46 | WOOD STICK COLORED | PKT | 300 |  |  |  |
| 47 | FELT VELVET PAPER | PC | 50 |  |  |  |
| 48 | CORRUGARED BOARDED ROLL ASS COLOR | PC | 200 |  |  |  |
| 49 | FOAM BOARD 70\*100CM 3MM WHITE | PC | 100 |  |  |  |
| 50 | RYN FOAM RING 28CM | PC | 50 |  |  |  |
| 51 | CRAFT WOOL 280 METER 100 GR | PC | 100 |  |  |  |
| 52 | HON CRAFT MIRROR ROUND 178\* 178 MM | PC | 100 |  |  |  |
| 53 | HON COLORED WOODEN JUMBO STICKS WITH HOLE+ROUND STICKS 150MM 70 PCS | PKT | 20 |  |  |  |
| 54 | HON COLORED WOODEN SUPER JUMBO STICKS 200\*25\* 2MM 20 PCS | PKT | 20 |  |  |  |
| 55 | CRAFT ROSE BUD OPEN 1.5CM 2PK/BAG | PC | 100 |  |  |  |
| 56 | CRAFT FLOWERS ASSORTED COLORS | PC | 100 |  |  |  |
| 57 | TAI GLUE GUN MEDUIM SIZE | PC | 100 |  |  |  |
| 58 | TAI GLUE GUN SMALL SIZE | PC | 100 |  |  |  |
| 59 | RYN JB CUTTER LARGE ON BLISTER 16.5 CM 2046 | PC | 100 |  |  |  |
| 60 | RYN WOODEN SHAPES 12.5 6DEINS | PC | 100 |  |  |  |
| 61 | KANGAROO GLITTER GLUE 120ML ASSORTED COLORS | PC | 100 |  |  |  |
| 62 | RYN TEA LIGHT CANDLE WHITE 3.5\*1CM PK/10 | PC | 200 |  |  |  |
| 63 | SECAM SPRAY PAINTS 400ML GOLD | PC | 50 |  |  |  |
| 64 | SECAM SPRAY PAINTS 400ML ASSORTED | PC | 50 |  |  |  |
| 65 | HON COLORED WOODEN BLOCKS 15\*15\*15MM 49PCS | PKT | 100 |  |  |  |
| 66 | MAGNETIC DARTBOARD#PL7640 | PKT | 2 |  |  |  |
| 67 | PUZZLE JEWELS PRINCESS 104PCS#PZL20147 | PKT | 10 |  |  |  |
| 68 | PLASTIC BEAD #MC1120 | PKT | 10 |  |  |  |
| 69 | GLITTER CHENILLE 0.6\*30CM\*48 SILV.25#CA-86 | PKT | 100 |  |  |  |
| 70 | CHENILLE 6MMX30 48PC RED PLUM #CHA10006 | PKT | 100 |  |  |  |
| 71 | POLYSTYRENE FOAM BALL SHAPE #MC1293 | PKT | 100 |  |  |  |
| 72 | BALL STYROFOAM - 8CM\*6 PCS#CA-166 | PKT | 100 |  |  |  |
| 73 | CLEAR FISHING CORD 0.4MM 60METRE ROL#CA-285 | PKT | 50 |  |  |  |
| 74 | FEMALE FACE MASK W/TWO HOLES 19X22CM #9529 | PKT | 300 |  |  |  |
| 75 | BUTTERFLY MASK WITH TWO HOLES#BS9535 | PKT | 200 |  |  |  |
| 76 | FOAM TORTOISE 12.5\*10CM X-090#RYNFM18BS125 | PKT | 50 |  |  |  |
| 77 | CORRUGATED BOARDER ROLL ASS COLORS#9482 | PKT | 30 |  |  |  |
| 78 | COLORED CRAFT WOODEN STICKS 114MM 75PC#CR016 | PKT | 300 |  |  |  |
| 79 | ASSORTMENT POMPONS CA-115 MOTIF 09#CA-115 | PKT | 200 |  |  |  |
| 80 | ASSORTMENT GLITTER POMPON MOTIF 09 #CA-125 | PKT | 100 |  |  |  |
| 81 | COLORED JUMBO WOODEN STICKS #HONCR010 | PKT | 100 |  |  |  |
| 82 | RYN FOAM FISH 14.5\*14CM X-066#RYNFM18BS122 | PKT | 20 |  |  |  |
| 83 | ASSORTMENT GLITTER POMPON MOTIF 04 #CA-120 | PKT | 80 |  |  |  |
| 84 | NATURAL CRAFT WOODEN STICKS 114MM #CR015 | PKT | 100 |  |  |  |
| 85 | ASSORTMENT POMPONS MOTIF 08 P12#CA-114 | PKT | 40 |  |  |  |
| 86 | POMPONS 25 MM\*30 PCS CA-44 YELLOW#CA-44 | PKT | 200 |  |  |  |
| 87 | ROUND WIGGLE EYES 12 MM\*80 PCS#CA-216 | PKT | 200 |  |  |  |
| 88 | CA-128NATURAL JUMBO WOODEN STICKS - 60PCS#CA-128 | PKT | 100 |  |  |  |
| 89 | MODELING CLAY COLORS 12/PK#MF18113 | PKT | 300 |  |  |  |
| 90 | FACE PAINT 1X6 ON CARD #519 | PKT | 200 |  |  |  |
| 91 | FOAM SHAPES ANIMAL WORLD 42 PCS P6#CA-502 | PKT | 100 |  |  |  |
| 92 | BALL STYROFOAM - 2.5 CM \*8 PCS#CA-170 | PKT | 100 |  |  |  |
| 93 | CA-127 COLORED JUMBO WOODEN STICKS - 60PCS#CA-127 | PKT | 100 |  |  |  |
| 94 | SCOTCH GRIP WAX CRAYONS TRIANGULAR 90MM 24/SET#WCT24 | PKT | 200 |  |  |  |
| 95 | COLORING PENCIL ART VIEW 18/SET #22002 | PKT | 300 |  |  |  |
| 96 | COLORED WOODEN PEG 2.5\*0.3\*1 48P P10#CA-197 | PKT | 200 |  |  |  |
| 97 | COLORED ADHESIVE EYES 60PCS ASS.#CA-228 | PKT | 200 |  |  |  |
| 98 | CRAFT FABNO 4 LEAVES FLOWER 10/BAG 6FSH+6PRPL#051 | PKT | 200 |  |  |  |
| 99 | CRAFT WOODEN BEAR 18PCS#12BS233 | PKT | 200 |  |  |  |
| 100 | BLISTER RULER PLASTIC 20CM #MF922829 | PKT | 100 |  |  |  |
| 101 | FELT SHAPES BUTTERFLIES 12 PCS P12#CA-479 | PKT | 200 |  |  |  |
| 102 | FELT ADHESIVE STICKERS CHRISTMAS SNOWFLAKE#TW13385 | PKT | 500 |  |  |  |
| 103 | ROUND WIGGLE EYES 15 MM\*60 PCS#CA-217 | PKT | 500 |  |  |  |
| 104 | BLISTER SCISSOR TITANIUM 20.5CM #30788 | PKT | 40 |  |  |  |
| 105 | GLUE STCIK-SMALL SIZE | PKT | 50 |  |  |  |
| 106 | GLUE STCIK -MEDUIM | PKT | 50 |  |  |  |
| 107 | SCISSOR PLASTIC FISH MAS#712 | PKT | 20 |  |  |  |

Special Instructions:

-Items should be genuine and original,

-The cost must be inclusive of transportation to greater Beirut area,

-The supplier must check/inspect the items before dispatching them to Makhzoumi foundation,

-All rejected items must be replaced by the supplier at no cost to Makhzoumi foundation.

**RFQ EVALUATION:**

All RFQ will be evaluated based on compliance with the established MF specification, cost, warranty period, delivery capacity and availability of products in your stock.

Below information is necessary for RFQ to be considered:

1. Company registered with the government of Lebanon.
2. Company was established and has selling similar products for at least one year.
3. You may add other depending on the case.

**RFQ INFORMATION:**

1. Suppliers are required to submit all their enquires in respect of this request. Makhzoumi Foundation may, at its discretion, copy any reply to a particular question to all other invited suppliers.
2. **Language:** RFQ shall be prepared in English.
3. **Currency:** your quote shall be only in US DOLLAR.
4. **Delivery terms:** delivered at place (DAP) greater Beirut area.
5. **Prices:** unit cost and total cost must be provided without VAT.it must cover all the services to be provided (price all inclusive) including delivery.

**SUBMISSION OF RFQ:**

RFQ must be submitted as follows: by e-mail in PDF format

Please indicate in the e-mail subject field:

-RFQ/2021

-Name of your firm

-Number of e-mail that are sent (example: 1/2., 2/2)

**LATE SUBMISSION OF RFQ: RFQ received after the deadline for submission may not be considered.**

**RFQ ACCEPTANCE:** Makhzoumi Foundation reserves the right to accept the whole or part of your RFQ.

**RFQ VALIDITY:** You are requested to hold your proposal valid for 10 days from the deadline for submission. Makhzoumi Foundation will make its best effort to select a firm within this period.

**PAYMENT:** Payment will be made within 30 days of receipt of invoice at MF office in Beirut following satisfactory delivery of services. MF does not undertake to pay by letters of credit or in advance of delivery.